

BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES
June 7, 2017

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 22, 2016 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the *Camden Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman John B. Comegno II
Vice-Chairman James D. Fattorini
Commissioner Troy E. Singleton

Others Present: John D. Jeffers, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records
Anthony T. Drollas Jr., Solicitor
Elizabeth Verna, Chief of Staff
Constance Borman, Human Resources Director
Patrick Reilly, Director of Public Safety and Security
Clara Ruvolo, Director, Palmyra Cove Nature Park
James Fletcher, Director, Projects & Engineering
Phillip Adams, Director, Burlington-Bristol Bridge & Tacony-Palmyra Bridge
Ellen Brennan, Manager, HR/Health Benefits
Dave Leh, Accounting Manager
Al Ziegler, Director of Maintenance
Michelle Chiemiego, Purchasing Agent
Jeffrey Kish, Assistant to Director, Tolls & Tower Operations
Tracy Franecki, Cashier/Administrative Support Specialist
John D. Moore, Director, Institute for Earth Observations
John Zarsky, Pennoni Engineering
Frank Harris, Pennoni Engineering
Sascha Harding, Pennoni Engineering
Brian Woods, *Burlington County Times*

Chairman Comegno led the flag salute followed by a moment of silence.

APPROVAL OF THE MINUTES

Commissioner Singleton moved to approve the minutes of May 2, 2017. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

ACCEPTANCE OF ECONOMIC DEVELOPMENT MINUTES

Vice-Chairman Fattorini moved to accept the minutes of the May 2017 Economic Development Meeting. Commissioner Singleton seconded the acceptance. Acceptance passed unanimously.

DISBURSEMENTS LIST

Commissioner Singleton moved to approve disbursements made from May 3, 2017 through June 7, 2017 as included in the list as presented. Vice-Chairman Fattorini seconded the motion. The motion passed with the following abstentions:

Vice-Chairman Fattorini abstained from Voucher Numbers 17-01096 and 17-01177; Commissioner Singleton abstained from Voucher Numbers 17-01168, 17-01185, 17-00022, 17-000244, 17-00026, 17-01186, 17-01174 and 17-01190.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jeffers asked the Commission to consider the following resolutions.

RESOLUTION NO. 2017-36

RESOLUTION AWARDING A CONTRACT TO T & M ASSOCIATES FOR THE 2017 ROUTINE BRIDGE INSPECTION OF THE RIVERSIDE-DELANCO BRIDGE.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2016-2017, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing routine bridge inspections on the Riverside-Delanco bridge; and

WHEREAS, T & M Associates ("T & M") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by T & M, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Thirty-One Thousand, Two Hundred Fifty-Four Dollars (\$31,254.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to T & M, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with T & M.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of this contract shall not exceed Thirty-One Thousand, Two Hundred Fifty-Four Dollars (\$31,254.00), and the contract shall extend from June 7, 2017 to and until June 6, 2018.
4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-37

RESOLUTION AWARDING A CONTRACT TO MASER CONSULTING P.A. FOR THE 2017 ROUTINE BRIDGE INSPECTION OF THE MINOR BRIDGES AND ROUTE 543.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly-advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2016-2017, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing routine bridge inspections on the minor bridges and Route 543; and

WHEREAS, Maser Consulting ("Maser") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by Maser, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Forty-Two Thousand, Six Hundred Thirty Dollars (\$42,630.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to Maser, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Maser.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Forty-Two Thousand, Six Hundred Thirty Dollars (\$42,630.00), and the contract shall extend from June 7, 2017 to and until June 6, 2018.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-38

RESOLUTION AWARDING A CONTRACT TO THE VAUGHN COLLABORATIVE FOR THE 2017 ANNUAL FACILITY INSPECTIONS.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2016-2017, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering/architectural firm capable of performing routine architectural inspections of Commission facilities; and

WHEREAS, The Vaughn Collaborative ("TVC") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by TVC, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Thirty Thousand, Nine Hundred Eighty Dollars (\$30,980.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to TVC, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with TVC.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Thirty Thousand, Nine Hundred Eighty Dollars (\$30,980.00), and the contract shall extend from June 7, 2017 to and until June 6, 2018.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-39

RESOLUTION AWARDING A CONTRACT TO THE DESIGN COLLABORATIVE FOR THE ANNUAL INSPECTION OF THE MECHANICAL, ELECTRICAL AND PLUMBING SYSTEMS OF VARIOUS COMMISSION FACILITIES.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2016-2017, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering/architectural firm capable of performing a property condition assessment of mechanical, electrical and plumbing systems for various Commission buildings, other than bridges and bridge structures; and

WHEREAS, upon receipt and review of the proposal submitted by The Design Collaborative ("TDC"), it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Thirty Thousand, Seven Hundred Dollars (\$30,700.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to TDC, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with TDC.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of this contract shall not exceed Thirty Thousand, Seven Hundred Dollars (\$30,700.00), and the contract shall extend from June 7, 2017 to and until June 6, 2018.
4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-40

**RESOLUTION AWARDING A CONTRACT TO
REMINGTON VERNICK & ARANGO ENGINEERS, INC.
FOR THE ROUTINE BRIDGE INSPECTION OF THE
BASCULE SPAN OF THE TACONY-PALMYRA BRIDGE.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2016-2017, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing a routine bridge inspection of the Bascule Span of the Tacony-Palmyra Bridge; and

WHEREAS, Remington Vernick & Arango Engineers, Inc. ("RVA") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by RVA, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Eighty-Six Thousand, Seven Hundred Fifty Dollars (\$86,750.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself

must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to RVA, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with RVA.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of this contract shall not exceed Eighty-Six Thousand, Seven Hundred Fifty Dollars (\$86,750.00), and the contract shall extend from June 7, 2017 to and until June 6, 2018.
4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Chairman Comegno moved to approve. Vice-Chairman Fattorini seconded the motion.

VOTE: **Yeas - Comegno**
 Fattorini
 Abstain - Singleton

RESOLUTION NO. 2017-41

RESOLUTION AWARDING A CONTRACT TO PARSONS BRINCKERHOFF FOR THE ROUTINE INSPECTIONS OF THE MOVEABLE COMPONENTS FOR THE BURLINGTON-BRISTOL BRIDGE, TACONY-PALMYRA BRIDGE AND THE RIVERSIDE-DELANCO BRIDGE.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2016-2017, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing routine mechanical and electrical inspections on the movable components for the vertical lift span on the Burlington-Bristol Bridge, the double-leaf bascule span on the Tacony-Palmyra Bridge and the swing span on the Riverside-Delanco Bridge; and

WHEREAS, Parsons Brinckerhoff ("Parsons") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by Parsons, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be One Hundred Three Thousand, One Hundred Sixty Dollars (\$103,160.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to Parsons, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Parsons.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed One Hundred Three Thousand, One Hundred Sixty Dollars (\$103,160.00), and the contract shall extend from June 7, 2017 to and until June 6, 2018.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-42

RESOLUTION AWARDING A CONTRACT TO MASER CONSULTING P.A. FOR THE INSPECTION OF THE APPROACH PORTIONS OF THE BURLINGTON-BRISTOL BRIDGE.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders (“County”), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission (“Shared Services Entities”) whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly-advertised Request for Qualifications (“RFQ”) and a shared pool of qualified professionals for the years 2016-2017, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing a routine bridge inspection of the approach portions of the Burlington-Bristol Bridge; and

WHEREAS, Maser Consulting P.A. (“Maser”) has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by Maser, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Forty-Two Thousand, Eight Hundred Seventy Dollars (\$42,870.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires

that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to Maser, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Maser.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of this contract shall not exceed Forty-Two Thousand, Eight Hundred Seventy Dollars (\$42,870.00), and the contract shall extend from June 7, 2017 to and until June 6, 2018.
4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-43

RESOLUTION AWARDING A CONTRACT TO MASER CONSULTING P.A. FOR THE INSPECTION OF THE APPROACH PORTIONS OF THE TACONY-PALMYRA BRIDGE.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2016-2017, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing a routine bridge inspection of the approach portions of the Tacony-Palmyra Bridge; and

WHEREAS, Maser Consulting P.A. ("Maser") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by Maser, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Forty-Nine Thousand, Seven Hundred Fifty Dollars (\$49,750.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to Maser, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Maser.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of this contract shall not exceed Forty-Nine Thousand, Seven Hundred Fifty Dollars (\$49,750.00), and the contract shall extend from June 7, 2017 to and until June 6, 2018.
4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-44

**RESOLUTION AWARDING A CONTRACT TO PARSONS
BRINCKERHOFF FOR THE INSPECTION OF THE TRUSS
PORTIONS OF THE TACONY-PALMYRA AND
BURLINGTON-BRISTOL BRIDGES.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2016-2017, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing a routine bridge inspection of the truss portions of the Tacony-Palmyra and Burlington-Bristol Bridges; and

WHEREAS, Parsons Brinckerhoff ("Parsons") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by Parsons, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be One Hundred Twelve Thousand, One Hundred Dollars (\$112,100.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to Parsons, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Parsons.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed One Hundred Twelve Thousand, One Hundred Dollars (\$112,100.00), and the contract shall extend from June 7, 2017 to and until June 6, 2018.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-45

RESOLUTION AMENDING THE CONTRACT WITH THE VAUGHN COLLABORATIVE FOR ARCHITECTURAL SERVICES.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of an architectural firm to prepare design plans and architectural renderings for renovations to be completed within various Commission facilities; and

WHEREAS, pursuant to Resolution No. 2016-97, the Commission entered into a contract with The Vaughn Collaborative ("TVC") to provide those professional architectural services; and

WHEREAS, the Commission has determined that it requires the next phase of design work to prepare construction documents for the new teaching space located in the Palmyra Cove Nature Park/Environmental Discovery Center, it is necessary to increase the appropriation for such services by an additional Thirty-Five Thousand Dollars (\$35,000.00) and extend the contract to and until the end of the project.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2016-97 appointing TVC are incorporated herein by reference, and for the reasons hereinabove expressed,

an additional sum of Thirty-Five Thousand Dollars (\$35,000.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and TVC.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-46

RESOLUTION EXTENDING THE CONTRACT WITH CONCORD ENGINEERING GROUP, INC. FOR ASSISTANCE WITH A COUNTYWIDE GOVERNMENT ENERGY AGGREGATION PROGRAM (NO ADDITIONAL APPROPRIATION).

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of an engineering/consulting firm capable of providing assistance to the Commission in implementing a countywide government energy aggregation program ("GEA"); and

WHEREAS, pursuant to Resolution No. 2014-8, the Commission entered into a contract with Concord Engineering Group, Inc. ("Concord") to provide these professional engineering/consulting services; and

WHEREAS, the countywide government energy aggregation program is still ongoing and not complete, it is therefore necessary to extend the contract to and until the end of the program.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2014-8 appointing Concord are incorporated herein by reference, and for the reasons hereinabove expressed, the existing contract between the Commission and Concord is hereby extended to and until the end of the energy aggregation program.

2. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Chairman Comegno moved to approve. Vice-Chairman Fattorini seconded the motion.

VOTE: Yeas - Comegno

Fattorini
Abstain - Singleton

RESOLUTION NO. 2017-47

RESOLUTION AMENDING THE CONTRACT WITH THE DESIGN COLLABORATIVE FOR THE ARCHITECTURAL AND ENGINEERING DESIGN OF THE BURLINGTON - BRISTOL BRIDGE MAINTENANCE BUILDING AND SALT STORAGE BARN PROJECT.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of an engineering firm capable of performing professional engineering services, for the Commission related to the performance of architectural and engineering design of the Burlington-Bristol Bridge maintenance building and salt storage barn project; and

WHEREAS, pursuant to Resolution No. 2009-16, the Commission entered into a contract with The Design Collaborative ("TDC") to provide those professional engineering services; and

WHEREAS, additional architectural and engineering design is required in preparation and development of construction documents, it is necessary to increase the appropriation for these additional services by an additional Seventy Thousand, Four Hundred Twenty-Five Dollars (\$70,425.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2009-16 appointing TDC are incorporated herein by reference, and for the reasons hereinabove expressed, the additional sum of Seventy Thousand, Four Hundred Twenty-Five Dollars (\$70,425.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and TDC.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-48
RESOLUTION AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6 AND 40A:5A-24 (WILLINGBORO TOWNSHIP)

WHEREAS, the Burlington County Bridge Commission (“Commission”) desires to make application to the Local Finance Board for its review, pursuant to N.J.S.A. 40A:5A-6, of (i) the proposed project to refund prior bonds issued by the Commission in 2007 to assist the County of Burlington (“County”) and the Township of Willingboro in the acquisition and/or permanent financing of governmental capital improvements through the issuance of the Commission’s County-Guaranteed Pooled Lease Revenue Refunding Bonds (“Governmental Leasing Program”), Series 2017 (“Bonds”) and (ii) the proposed guaranty of such Bonds by the County through the adoption of an ordinance; and

WHEREAS, the Commission believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the County of Burlington, New Jersey (“County”);
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the County and will not create an undue financial burden to be placed upon the County.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Commission’s bond counsel, along with other representatives of the Commission, are hereby authorized to file such application and to represent the Commission in matters pertaining thereto.

Section 2. The Executive Director of the Commission is hereby directed to prepare and file a copy of the proposed resolution authorizing the Commission’s County-Guaranteed Pooled Lease Revenue Refunding Bonds (“Governmental Leasing Program”), Series 2017 (“Bonds”) with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

Section 4. This Resolution shall take effect immediately.

<u>NAME</u>	<u>RECORDED VOTE</u>		<u>ABSTAIN</u>	<u>ABSENT</u>
	<u>AYE</u>	<u>NO</u>		
John B. Comegno II	x			
James D. Fattorini	x			
Troy E. Singleton	x			

The foregoing is a true copy of a resolution adopted by the governing body of the Burlington County Bridge Commission on June 7, 2017.

Kathleen M Wiseman, Secretary
06/07/2017

Date

[SEAL]

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-49

**RESOLUTION AUTHORIZING APPLICATION TO THE
LOCAL FINANCE BOARD PURSUANT TO N.J.S.A.
40A:5A-6 AND 40A:5A-24 (BCBC CAPITAL PROJECT)**

WHEREAS, the Burlington County Bridge Commission (“Commission”) desires to make application to the Local Finance Board for its review, pursuant to N.J.S.A. 40A:5A-6, of (i) the proposed issuance of County Guaranteed Bridge Revenue Bonds, Series 2017 in an amount not to exceed \$60,000,000 to fund certain capital improvement projects on the Commission’s bridges and (ii) the proposed guaranty of such Bonds by the County through the adoption of an ordinance; and

WHEREAS, the Commission believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the County of Burlington, New Jersey (“County”);
- (c) the amounts to be expended for said purpose or improvements are not

unreasonable or exorbitant; and

- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the County and will not create an undue financial burden to be placed upon the County.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Commission’s bond counsel, along with other representatives of the Commission, are hereby authorized to file such application and to represent the Commission in matters pertaining thereto.

Section 2. The Executive Director of the Commission is hereby directed to prepare and file a copy of the proposed resolution authorizing the issuance of the bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

Section 4. This Resolution shall take effect immediately.

NAME	RECORDED VOTE		ABSTAIN	ABSENT
	AYE	NO		
John B. Comegno II	x			
James D. Fattorini	x			
Troy E. Singleton	x			

The foregoing is a true copy of a resolution adopted by the governing body of the Burlington County Bridge Commission on June 7, 2017.

Kathleen M Wiseman, Secretary
06/07/2017

Date

[SEAL]

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-50

**RESOLUTION AUTHORIZING APPLICATION TO THE
LOCAL FINANCE BOARD PURSUANT TO N.J.S.A.
40A:5A-6 AND 40A:5A-24 (COUNTY CAPITAL PROJECT)**

WHEREAS, the Burlington County Bridge Commission ("Commission") desires to make application to the Local Finance Board for its review, pursuant to N.J.S.A. 40A:5A-6, of the proposed issuance of General Obligation Lease Revenue Bonds or Notes to finance certain capital improvements to be undertaken by the County of Burlington pursuant to its capital programs adopted for 2015 and 2016; and

WHEREAS, the Commission believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the County of Burlington, New Jersey ("County");
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the County and will not create an undue financial burden to be placed upon the County.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Commission's bond counsel, along with other representatives of the Commission, are hereby authorized to file such application and to represent the Commission in matters pertaining thereto.

Section 2. The Executive Director of the Commission is hereby directed to prepare and file a copy of the proposed resolution authorizing the issuance of the bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

Section 4. This Resolution shall take effect immediately.

<u>RECORDED VOTE</u>				
<u>NAME</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
John B. Comegno II	x			
James D. Fattorini	x			
Troy E. Singleton	x			

The foregoing is a true copy of a resolution adopted by the governing body of the Burlington County Bridge Commission on June 7, 2017.

Kathleen M Wiseman, Secretary
06/07/2017

Date

[SEAL]

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-51

RESOLUTION AWARDING A CONTRACT TO W.J. CASTLE, P.E. & ASSOCIATES, P.C. FOR UNDERWATER ENGINEERING AND INSPECTION SERVICES.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2016-2017, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing routine underwater engineering and inspection services; and

WHEREAS, W.J. Castle, P.E. & Associates, P.C. ("W.J. Castle") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by W.J. Castle, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Ninety-Five Thousand Dollars (\$95,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to Parsons, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with W.J. Castle.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Ninety-Five Thousand Dollars (\$95,000.00), and the contract shall extend from June 7, 2017 to and until June 6, 2018.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-52

RESOLUTION REGARDING THE RETIREMENT OF THOMAS M. MURPHY

WHEREAS, Thomas M. Murphy has been a regular employee of the Burlington County Bridge Commission ("Commission") for Fifteen (15) years and Nine (9) months during which time he has served in the Toll Department as a Toll Collector; and

WHEREAS, Thomas M. Murphy has been a good, loyal and faithful employee of the Commission; and

WHEREAS, Thomas M. Murphy has requested the Commission for permission to retire effective June 1, 2017.

NOW, THEREFORE, BE IT RESOLVED that the retirement of Thomas M. Murphy be granted at the June 7, 2017 meeting effective May 1, 2017 with the benefits requested by Mr. Murphy and which may be allowed by law and Commission policies and procedures; and

BE IT FURTHER RESOLVED that each Commissioner and member of the Commission staff joins in wishing Mr. Murphy a safe, healthy, and prosperous retirement and the best in all future endeavors.

Chairman John B. Comegno, II _____

Vice-Chairman James D. Fattorini _____

Commissioner Troy E. Singleton _____

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-53

RESOLUTION REGARDING THE RETIREMENT OF CLARA A. RUVOLO

WHEREAS, Clara A. Ruvolo has been a regular employee of the Burlington County Bridge Commission ("Commission") for Fifteen (15) years and Six (6) months during which time she has served as the Executive Director of the Palmyra Cove Nature Park; and

WHEREAS, Clara A. Ruvolo has been a good, loyal and faithful employee of the Commission; and

WHEREAS, Clara A. Ruvolo has requested the Commission for permission to retire effective July 1, 2017.

NOW, THEREFORE, BE IT RESOLVED that the retirement of Clara A. Ruvolo be granted at the June 7, 2017 meeting effective July 1, 2017 with the benefits requested by Ms. Ruvolo and which may be allowed by law and Commission policies and procedures; and

BE IT FURTHER RESOLVED that each Commissioner and member of the Commission staff joins in wishing Ms. Ruvolo a safe, healthy, and prosperous retirement and the best in all future endeavors.

Chairman John B. Comegno, II _____

Vice-Chairman James D. Fattorini _____

Commissioner Troy E. Singleton _____

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Executive Director Jeffers and each of the Commissioners acknowledged and thanked Clara Ruvolo for her many years of service, noting how the nature park has grown to include science education for grades K through college.

Ms. Ruvolo personally thanked each Commissioner and the entire staff of the Bridge Commission and noted that her time here was more than a job; it was an extension of her family that she will truly miss.

PALMYRA COVE NATURE PARK

Ms. Ruvolo reported that PCNP hosted the 2017 Bird Quest on May 6th with 40 participants. In addition, on May 20th PCNP and the Institute for Earth Observations hosted a regional GLOBE Meeting attended by approximately 125 teachers, students and dignitaries. She also reported that throughout the month of June, 841 elementary school students are registered to attend environmental science programs at PCNP.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

NEW HIRES – Requires Commission Approval

Michael Bonner	PT Maintenance	<u>Effective</u> 05/23/17
Katherine Forte	PT Tolls	06/12/17

PROBATION — Requires Commission Approval

Steven Barone	PT Police	<u>Effective</u> 03/12/17
Joseph Dey	FT Police	05/14/17

Richard McGuire	FT Police	05/15/17
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<u>RESIGNATION – Requires Commission Approval</u>		<u>Effective</u>
Daniel Wilson III	PT Tolls	05/27/17

<u>TERMINATION – Requires Commission Approval</u>		<u>Effective</u>
Christie Kowalski	PT Tolls	05/09/17
John Raiia	PT Police	05/16/17
Michael Mehler	PT Police	05/16/17

<u>PROMOTION – Requires Commission Approval</u>		<u>Effective</u>
Genell Peterson	FT Dispatcher	05/23/17

<u>LEAVE OF ABSENCE – Requires Commission Approval</u>		<u>Effective</u>
Denise Westinberger	PT Tolls	06/10/17

Chairman Comegno requested to approve probation removal for Joseph Dey. Commissioner Singleton seconded the motion.

VOTE: **Yeas -- Comegno**
 Singleton
 Abstain Fattorini

Chairman Comegno requested to approve the remainder by block. Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Comegno called for any old business to come before the Commission.

NEW BUSINESS

Chairman Comegno called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Comegno called for any additional public comment to come before the Commission.

RESOLUTION NO. 2017-54

RESOLUTION TO CONVENE EXECUTIVE SESSION MEETING

WHEREAS, the Burlington County Bridge Commission (“Commission”) is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to, information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privileges. Any pending or anticipated litigation or contract negotiation in which the public body is, or may become, a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission, County of Burlington, State of New Jersey, assembled in public session, that an Executive Session executive to the public shall be held in the Administration Building of the Commission, 1300 Route 73 North, Palmyra, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in executive session may be disclosed to the public upon the determination of the Commission that the public interest will no longer be served by such confidentiality.


Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

MOTION TO RETURN TO PUBLIC SESSION

Vice-Chairman Fattorini moved to return to public session. Chairman Comegno seconded the motion. The motion passed unanimously.

Chairman Comegno asked for any further business to come before the Commission. Hearing none, Vice-Chairman Fattorini moved to adjourn the meeting. Chairman Comegno seconded the motion. The motion passed unanimously.

Respectfully submitted,


Kathleen M. Wiseman
Secretary