

BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES
JUNE 11, 2019

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on December 14, 2018 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the *Camden Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman John B. Comegno II
Vice-Chairman James D. Fattorini

Others Present: John D. Jeffers, Executive Director
Joseph Andl, Deputy Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records
Anthony T. Drollas Jr., Solicitor
Elizabeth Verna, Chief of Staff
Constance Borman, Human Resources Director
Patrick Reilly, Director of Public Safety and Security
James Fletcher, Director, Projects & Engineering
Stanley Ozalis, Manager, Technical Operations
John Moore, Director, Palmyra Cove Nature Park
Michael McCarron, Director of Tolls and Tower Operations
Ellen Brennan, Manager, HR/Health Benefits
Dennis Stewart, Assistant Manager, Burlington-Bristol Bridge
Michelle Chiemiego, Purchasing Agent
Al Ziegler, Director of Maintenance
Stephanie Brandt, Accounting Manager
Mark Krassan, Deputy Director, Economic Development
John Zarsky, Pennoni Engineering
Sascha Harding, Pennoni Engineering
Tom Pullion, Burlington County Freeholder-Director
Nicholas Gangemi, Burlington County PIO

Chairman Comegno led the flag salute followed by a moment of silence.

Chairman Comegno welcomed Freeholder-Director Tom Pullion and Nicholas Gangemi from Burlington County.

APPROVAL OF THE MINUTES

Vice-Chairman Fattorini moved to approve the minutes of May 20, 2019.

Chairman Comegno seconded the motion. The motion passed unanimously.

DISBURSEMENTS LIST

Vice-Chairman Fattorini moved to approve disbursements made from May 21, 2019 through June 11, 2019 as included in the list as presented. Chairman Comegno seconded the motion. The motion passed with the following abstentions:

Chairman Comegno abstained from Voucher Number 19-01094; Vice-Chairman Fattorini abstained from Voucher Numbers 19-00996 and 19-00922.

Chairman Comegno invoked the Doctrine of Necessity for Voucher Numbers 19-00996 and 19-00922. Chairman Comegno moved to approve and affirm Voucher Numbers 19-00996 and 19-00922.

**VOTE: Yeas - Comegno
 Abstain - Fattorini**

Vice-Chairman Fattorini invoked the Doctrine of Necessity for Voucher Number 19-01094. Vice-Chairman Fattorini moved to approve and affirm Voucher Number 19-01094.

**VOTE: Yeas - Fattorini
 Abstain - Comegno**

Director of Public Safety Patrick Reilly presented the American Flag that was given to the Police Department on behalf of former BCBC Police Officer Robert Slocum. The flag was flown on board a United States Air Force military plane during Operation Inherent Resolve, in which Slocum (USAF Reservist) served. Chairman Comegno said he was honored to accept the flag and asked Director Reilly to correspond with former Officer Slocum and thank him for his service.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jeffers asked the Commission to consider the following resolution:

RESOLUTION NO. 2019-41
**RESOLUTION AMENDING THE CONTRACT WITH
REMINGTON & VERNICK ENGINEERS FOR ON-CALL
CONSTRUCTION MANAGEMENT AND INSPECTION
SERVICES.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of an engineering firm capable of performing on-call construction management and inspection services for the Commission's Capital Improvements and Maintenance Projects; and

WHEREAS, pursuant to Resolution No. 2016-102, the Commission entered into a contract with Remington & Vernick Engineers (“RVE”) to provide those professional engineering services; and

WHEREAS, additional construction inspection services for the ongoing fender repairs at both the Tacony-Palmyra and Burlington-Bristol Bridges are required, and therefore it is necessary to increase the appropriation for such services by an additional One Hundred Fifty-Two Thousand Dollars (\$152,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2016-102 appointing RVE are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of One Hundred Fifty-Two Thousand Dollars (\$152,000.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and RVE.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

<u>NEW HIRES – Requires Commission Approval</u>		<u>Effective</u>
Daniel Entwistle	FT Maintenance	6/3/19
<u>PROMOTION – Requires Commission Approval</u>		<u>Effective</u>
Melissa Bohn	FT Tolls	6/2/19
<u>PROBATION – Requires Commission Approval</u>		<u>Effective</u>
Shane Scriber-Dorsey	FT Tolls	5/18/19
Hiep Pham	FT Police	6/11/19
<u>RESIGNATION – Requires Commission Approval</u>		<u>Effective</u>
Devon Pierce	PT Tolls	6/10/19
Christine Nichols	FT Dispatcher	7/1/19

Chairman Comegno requested to approve by block. Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

Executive Director Jeffers requested permission to bid deicer.

Chairman Comegno moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Comegno called for any old business to come before the Commission.

NEW BUSINESS

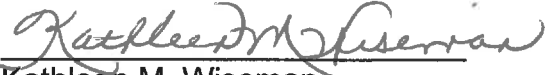
Chairman Comegno called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Comegno called for any additional public comment to come before the Commission.

Chairman Comegno asked for any further business to come before the Commission. Hearing none, Vice-Chairman Fattorini moved to adjourn the meeting. Chairman Comegno seconded the motion. The motion passed unanimously.

Respectfully submitted,


Kathleen M. Wiseman
Secretary