

BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES
AUGUST 10, 2021

Meeting held via phone conference due to the COVID-19 crisis.

Chairman Riggins called the meeting to order. The Compliance Statement was read by the Commission Secretary:

"This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A 'Notice of Meeting' was posted in a public place on November 19, 2020 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website."

Commissioners Present: Chairman Matthew J. Riggins
Vice-Chairwoman Sandra Nunes
Commissioner John B. Comegno II

Others Present: Joseph Andl, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records
Anthony T. Drollas Jr., Solicitor
Constance Borman, Human Resources Director
Patrick Reilly, Director of Public Safety and Security
James Fletcher, Director of Maintenance
John Moore, Director, Palmyra Cove Nature Park/Institute
for Earth Observations
Dennis Stewart, Assistant Manager,
Burlington-Bristol Bridge
Sascha Harding, Director of Engineering
Michael McCarron,
Director of Tolls and Tower Operations
Elizabeth Verna, Director, Economic Development &
Regional Planning
Manvir S. Pandher, Information Technician
Stephanie Brandt, Accounting Manager
Kathleen Hanuscin, Senior Administrative Assistant
Felicia Hopson, Director of County Commissioner
David Levinsky, Public Information Officer

Commissioner Comegno led the flag salute followed by a moment of silence.

APPROVAL OF THE MINUTES

Vice-Chairwoman Nunes moved to approve the minutes of the July 13, 2021

Commission Meeting. Commissioner Comegno seconded the motion. The motion passed unanimously.

DISBURSEMENTS LIST

Vice-Chairwoman Nunes moved to approve disbursements made from July 14, 2021 through August 10, 2021 as included in the list as presented. Commissioner Comegno seconded the motion. The motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Andl asked the Commission to consider the following resolutions. Chairman Riggins suggested that they move Resolutions 2021-54 through 2021-57 by block. For those resolutions, Vice-Chairwoman Nunes moved to approve. Commissioner Comegno seconded the motion. The motion passed unanimously.

The Commission considered the following resolutions:

RESOLUTION NO. 2021-54

RESOLUTION AWARDING THE ANNUAL CONTRACT FOR MAINTENANCE OF BRIDGES, EQUIPMENT AND OTHER FACILITIES TO IEW CONSTRUCTION GROUP, INC.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires a contractor to provide for the regular maintenance of the Commission's bridges, equipment and other facilities; and

WHEREAS, bids were solicited by the Commission for a contract entitled "Maintenance of Bridges, Equipment and Other Facilities (BCBC-202103)" for the period ending September 30, 2022; and

WHEREAS, the Commission is satisfied that IEW Construction Group, Inc. ("IEW") was the lowest of three bidders and has submitted a satisfactory and responsive bid, and has the required knowledge and expertise to perform such services; and

WHEREAS, the maximum amount of this contract shall be One Million Two Hundred and Twenty-Seven Thousand One Hundred Seventy Dollars and Eighty Cents (\$1,227,170.80); and

WHEREAS, sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Resident Engineer has reviewed and made recommendations for the award of the contract, and IEW has indicated that it will honor the bid prices submitted

on August 3, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards the annual maintenance contract to IEW, and the Executive Director and the Secretary of the Bridge Commission are hereby authorized to execute a contract with IEW.

2. The maximum amount of this contract shall not exceed One Million Two Hundred and Twenty-Seven Thousand One Hundred Seventy Dollars and Eighty Cents (\$1,227,170.80), and the contract shall commence on October 1, 2021 and end on September 30, 2022 or until any work assigned pursuant to this contract before September 30, 2022 is completed.

Vice-Chairwoman Nunes moved to approve. Commissioner Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-55

**RESOLUTION AWARDING THE ANNUAL CONTRACT FOR
MAINTENANCE REPAIRS OF ELECTRICAL EQUIPMENT AND
SYSTEMS TO IEW CONSTRUCTION GROUP, INC.**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires a contractor to provide for the maintenance and repairs of electrical equipment and systems of the Commission's bridges, equipment and other facilities; and

WHEREAS, bids were solicited by the Commission for a contract entitled "Maintenance and Repairs of Electrical Equipment and Systems (BCBC-202105)" for the period ending September 30, 2022; and

WHEREAS, the Commission is satisfied that IEW Construction Group, Inc. ("IEW") was the lowest of three bidders and has submitted a satisfactory and responsive bid, and has the required knowledge and expertise to perform such services; and

WHEREAS, the maximum amount of this contract shall be One Million Six Hundred and Fifteen Thousand Eight Hundred Sixty-Six Dollars and Eighty Cents (\$1,615,866.80); and

WHEREAS, sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Resident Engineer has reviewed and made recommendations for the award of the contract, and IEW has indicated that it will honor the bid prices submitted

on August 3, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards the annual maintenance contract to IEW, and the Executive Director and the Secretary of the Bridge Commission are hereby authorized to execute a contract with IEW.

2. The maximum amount of this contract shall not exceed One Million Six Hundred and Fifteen Thousand Eight Hundred Sixty-Six Dollars and Eighty Cents (\$1,615,866.80), and the contract shall commence on October 1, 2021 and end on September 30, 2022 or until any work assigned pursuant to this contract before September 30, 2022 is completed.

Vice-Chairwoman Nunes moved to approve. Commissioner Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-56

RESOLUTION AWARDING A CONTRACT FOR DEICING PRODUCT WITH CORROSION/SCALING INHIBITORS (BCBC-202106) TO CARGILL, INC.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires a vendor to provide deicing product with corrosion/scaling inhibitors for use in inclement weather; and

WHEREAS, bids for a contract to procure the required product were received and opened by the Purchasing Agent on August 3, 2021; and

WHEREAS, the only responsive bid received for this solicitation was from Cargill, Inc. ("Cargill"), in the amount of Two Hundred Twenty-Two Dollars and Twenty-Nine Cents (\$222.29) per ton, and it has been determined that Cargill's product meets all technical characteristics and criteria of the required product; and

WHEREAS, the maximum amount of this contract shall be One Hundred Twenty-Five Thousand Dollars (\$125,000.00), and sufficient funds are available for payment for this commodity as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for Deicing Product with Corrosion/Scaling Inhibitors (BCBC-202101) to Cargill, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Cargill.

2. The maximum amount of this contract shall not exceed One Hundred Twenty-Five Thousand Dollars (\$125,000.00) for deicing product with corrosion/scaling inhibitors provided in accordance with the awarded contract.

3. The contract shall extend from September 1, 2021 to and until August 31, 2022.

Vice-Chairwoman Nunes moved to approve. Commissioner Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-57

**RESOLUTION AWARDING A CONTRACT FOR ELECTRONIC
TOLL COLLECTION SYSTEM TOUCH SCREEN TERMINALS
(BCBC-202104) TO NETEON TECHNOLOGIES, INC.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires a vendor to provide electronic toll collection system touch screen terminals; and

WHEREAS bids were solicited by the Commission for a contract entitled “Electrical Toll Collection System Touch Screen Terminals (BCBC-202104); and

WHEREAS the only responsive bid received for this solicitation was received and opened by the Commission on August 3, 2021 from Neteon Technologies, Inc. (“Neteon”) for the first year ending August 31, 2022 with an option to extend for the period September 1, 2022 to September 30, 2023 (“Option Year Two”) pursuant to N.J.S.A. 40A:11-15(6) and it has been determined that Neteon’s product meets all technical characteristics and criteria of the required product; and

WHEREAS, the Purchasing Agent has recommended that the Commission award the contract to Neteon; and

WHEREAS, the Chief Financial Officer of the Commission has determined that sufficient funds are available for payment for said services, as evidenced by the Certificate of Availability of Funds attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for electronic toll collection system touch screen terminals (BCBC-202104) to Neteon, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with

Neteon.

2. The maximum amount of this contract shall not exceed Ninety-Three Thousand Six Hundred Dollars (\$93,600.00) for electronic toll collection system touch screen terminals provided in accordance with the awarded contract.

3. The contract shall extend from September 1, 2021 to and until August 31, 2022.

Vice-Chairwoman Nunes moved to approve. Commissioner Comegno seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

<u>NEW HIRES – Requires Commission Approval</u>		<u>Effective</u>
Anthony M. Paglione	F/T Maintenance	08/09/2021
Steven E. Rathgeb	F/T Administration	08/09/2021
<u>PROMOTION - Requires Commission Approval</u>		<u>Effective</u>
Ronald P. Cesaretti	Director/IT	08/01/2021
<u>RESIGNATIONS – Requires Commission Approval</u>		<u>Effective</u>
Pamela S. Champagne	P/T Tolls	07/31/2021

Chairman Riggins requested to approve by block. Vice-Chairwoman Nunes moved to approve. Commissioner Comegno seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Riggins called for any old business to come before the Commission.

NEW BUSINESS

Chairman Riggins called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Riggins called for any additional public comment to come before the Commission.


Executive Director Andl expressed his thanks to the Bridge Commission employees for their donations to the School Supply Drive that Burlington County is organizing. Chairman Andl further thanked Local Union 194A, the Union for the maintenance, tolls and dispatchers, for their generous donations and for participating as a collective unit.

Chairman Riggins noted that the upcoming school year will be challenging and that supporting our children is really important. Chairman Riggins expressed his gratitude and thanks to everyone who participated.

Felicia Hopson, Director of County Commissioner, also expressed her thanks for all who pitched in. Commissioner Hopson stated that drop offs of the supplies are scheduled next week to the Tabernacle Baptist Church and to Legacy. Commissioner Hopson stated, that on behalf of the Burlington County Commissioner Board, thank you again.

Chairman Riggins asked for any further business to come before the Commission. Hearing none, Vice-Chairwoman Nunes moved to approve. Commissioner Comegno seconded the motion. The motion passed unanimously.

Respectfully submitted,


Kathleen M. Wiseman
Secretary